

## Message Text

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ACTION EUR-12

INFO OCT-01 ISO-00 IO-10 AID-05 CEA-01 CIAE-00 COME-00

EB-07 EA-10 FRB-01 INR-07 NEA-09 NSAE-00 RSC-01

OPIC-06 SP-02 TRSE-00 CIEP-02 LAB-04 SIL-01 OMB-01

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FM USMISSION OECD PARIS

TO SECSTATE WASH DC 5104

UNCLAS SECTION 01 OF 02 OECD PARIS 01891

E.O. 11652: N/A

TAGS: AORG' APER, OECD

SUBJECT: OECD SECRETARIAT VACANCY: ECONOMICS AND  
STATISTICS

1. SUMMARY. SECRETARIAT REQUESTS US CANDIDACIES FOR POSITION DIRECTING OECD ACTIVITIES ON FOREIGN TRADE AND ENERGY STATISTICS. ACTION REQUESTED: NAMES OF CANDIDATES, IF ANY, AND THEIR OECD PERSONAL RECORD FORMS BY MID-FEBRUARY. END SUMMARY.

2. GREEN, HEAD OF OECD STATISTICS SERVICE, HAS BROUGHT TO OUR ATTENTION VACANCY FOR POST OF HEAD OF FOREIGN TRADE AND SECTORIAL STATISTICS SECTION (A-4 LEVEL) IN ECONOMIC STATISTICS AND NATIONAL ACCOUNTS DIVISION OF STATISTICS SERVICE, WHICH IS IN ECONOMICS AND STATISTICS DEPARTMENT. GREEN (CANADIAN) EXPRESSED STRONG HOPE THAT WELL-QUALIFIED US CANDIDATE WOULD APPLY FOR POSITION.

3. OCCUPANT OF POSITION WOULD BE RESPONSIBLE TO HEAD OF DIVISION (FRENCH) FOR ACTIVITIES RELATING TO FOREIGN TRADE AND ENERGY STATISTICS. (OTHER SECTIONS OF DIVISION ARE CONCERNED WITH NATIONAL ACCOUNTS AND WITH SHORT-TERM ECONOMIC INDICATORS.) OCCUPANT WOULD HAVE ONE FOREIGN  
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TRADE DATA SPECIALIST AND FIVE STATISTICAL ASSISTANTS

REPORTING TO HIM.

4. DUTIES AND QUALIFICATIONS ARE AS INDICATED IN PARAS 6 AND 7 BELOW. GREEN IS LOOKING FOR SOMEONE WHO UNDERSTANDS ECONOMISTS' NEEDS FOR STATISTICS ON TRADE AND ENERGY, I.E., AN ECONOMIST WHO KNOWS STATISTICS IN CONTRAST TO SOMEONE WHOSE PRIMARY QUALIFICATION IS IN STATISTICS. SECOND MAJOR REQUIREMENT IS ABILITY TO MANAGE STAFF. KNOWLEDGE OF FRENCH LANGUAGE IS IMPORTANT.

5. GREEN HAS ASKED THAT CANDIDACIES BE PRESENTED BY MID-FEBRUARY AT THE LATEST.

6. DUTIES:

A. TO DETERMINE THE REQUIREMENTS WITHIN THE FRAMEWORK OF THE WORK PROGRAM OF THE OECD, FOR FOREIGN TRADE AND ENERGY STATISTICS. THIS WILL INVOLVE REGULAR CONTACTS WITH MEMBERS OF THE SECRETARIAT, AND MORE PARTICULARLY OF ESD, EXAMINATION OF THE REQUESTS MADE BY DELEGATIONS OF MEMBER COUNTRIES, AND SURVEYS AMONG READERS OF THE DIVISION'S PUBLICATIONS.

B. TO PREPARE THE WORK PROGRAM OF HIS SECTION, TAKING INTO ACCOUNT THESE REQUIREMENTS AND THE RESOURCES AT HIS DISPOSAL, INCLUDING PERSONNEL, DATA PROCESSING SYSTEMS, ETC.

C. TO ENSURE THE ESTABLISHMENT OF FILES JUDGED NECESSARY, AND THEIR REGULAR UPDATING (THE NEW FILES WILL INCLUDE A FILE OF FOREIGN TRADE STATISTICS EXPRESSED IN CONSTANT DOLLARS AND A FILE OF QUARTERLY ENERGY STATISTICS).

D. TO ESTABLISH METHODS OF ANALYSIS WHICH WILL ALLOW THE BEST POSSIBLE USE OF THESE FILES IN ECONOMIC STUDIES.

E. TO ENSURE THE REGULAR COLLECTION OF NECESSARY DATA, IN AGREEMENT WITH THE SUPPLIERS OF THE STATISTICS, UNCLASSIFIED

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AND, AS THE CASE MAY BE, IN LIAISON WITH OTHER INTERNATIONAL ORGANIZATIONS.

F. TO ENSURE THAT STATISTICS COLLECTED ARE OF THE QUALITY DESIRED. TO CONTRIBUTE TO THEIR INTERNATIONAL COMPARABILITY BY DETERMINING DEFINITIONS AND CLASSIFICATIONS, AND TO INITIATE STUDIES, AS NECESSARY, ON SOURCES AND METHODS.

G. TO ESTABLISH CALCULATION PROCEDURES ENABLING THE APPROPRIATE FIGURES TO BE OBTAINED FROM NATIONAL SOURCES SUCH AS FOREIGN TRADE STATISTICS AT CONSTANT PRICES.

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H. TO SET UP EXTRAPOLATION PROCEDURES ENABLING RAPID AND UP-TO-DATE ESTIMATES OF THE PRINCIPAL AGGREGATES.

I. IN LIAISON WITH THE DATA PROCESSING DIVISION, TO ENSURE THAT THE DATA, IN AN APPROPRIATE FORM, IS MADE AVAILABLE TO MEMBERS OF THE SECRETARIAT, AS REQUIRED.

J. TO MANAGE THE PRODUCTION OF THE DIVISION'S FOREIGN TRADE AND ENERGY PUBLICATIONS (ON PAPER, MAGNETIC TAPE, AND MICROFICHES). TO PROPOSE AND INITIATE IMPROVEMENTS TO THESE PUBLICATIONS (PRESENTATION, RAPIDITY, ETC.) TO CARRY OUT PREPARATION EXPERIMENTALLY OF THE SERIES C OF FOREIGN TRADE STATISTICS BY COMPUTER-

CONTROLLED PHOTOCOMPOSITION.

K. TO UNDERTAKE, OR TO DELEGATE, ANY OTHER WORK ON STUDIES IN THE AREAS WHICH COME UNDER HIS RESPONSIBILITY.

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7. QUALIFICATIONS:

A. UNIVERSITY DEGREE IN ECONOMICS OR STATISTICS.

B. DIVERSE EXPERIENCE IN DEALING WITH THE ESTABLISHMENT AND UTILIZATION OF STATISTICS, IN PARTICULAR BY DATA PROCESSING METHODS. GOOD KNOWLEDGE OF FOREIGN TRADE AND ENERGY STATISTICS.

C. ABILITY TO PLAN HIS OWN WORK AND THAT OF HIS STAFF, AND SUPERVISE THIS WORK.

D. ABILITY TO DEVELOP STATISTICAL ANALYSIS PROCEDURES AND TO WRITE PAPERS ON STATISTICAL METHODOLOGY.

E. VERY GOOD KNOWLEDGE OF BOTH OFFICIAL LANGUAGES OF THE ORGANIZATION.  
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## Message Attributes

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